Digital Reception - device setup Apple

This section shows how to set-up an Apple device for use as the system for people to identify when they arrive and leave. We recommend using an iPad or an iPad mini, with IOS version of 12 or above, but other Apple devices may well work. The first step is to use Safari to go to the website device.dreception.com and then press the third button from the right at the top of the screen and then select Add to Home Screen.

17:21 Thu 18 Feb				्र 🗢 97% 🔳			
$\langle \rangle$	AA	device.dreception.com	Û Ó	+ ©			
		Device Setup Digital Reception device.dreception.com Options >					
			AirDrop Messages Mail	Chrome			
			Сору	Ů			
		Device Setup	Add to Reading List	00			
	To setup this add a new de	device, go to the Digital Reception adm vice.	Add Bookmark	ш			
	Then enter th		Add to Favourites	☆			
	the location a	nd then select the device.	Find on Page	Q			
	email or use	ername	Add to Home Screen	ŧ			
	password		Markup	0			
	Submit						

The option to change the name is shown, and you can call it anything you like, we use Digital Reception, and then press Add.



This will create an Icon on the home page for ease of starting Digital Reception in future. It doesn't matter if other apps are left on this screen as we will be putting the device into a mode to stop people accessing this device in future, but if



the device is to be left unattended then we would recommend removing access to anything private just in case the device resets to being open access at any time in future.

17:51 Thu 18 Feb.	THU 18 Calendar	Ciock	Home	Photos	≎ 97% = Camera
® ® Reminders	Notes	Voice Memos	Contacts	Maps	Find My
App Store	Books	Podcasts	Útv TV	News	Stocks
Measure	Settings	Digital Reception			
	0	1			

Selecting this icon will load the login page to Digital Reception, the next step is to remove the address bar by tapping the **AA** on the left of the address bar and selecting **Hide Toolbar**

Ш	AA			device.dreception.com	5	Û	+
A	100%	А	ion		G Google Docs: Sign-in		
Show Re	ader View	Ē					
Hide Too	olbar	لام			_		
Request	Mobile Web	site 🗖	al	Recept	HOR		
Website	Settings	Ø					
Privacy I No Track	Report ers Contacted	O		Device Cotur			
	Then ent	er the u	sernam	ne and password below. You'll be a elect the device.	sked to select		
	the locat	ion and	unon oc				
	the locat	ion and r userna	ame				
	email o	ion and r userna ord	ame				
	email o	ion and r userna ord	ame	Submit			

We can then login on the device using your normal login details, and once this has been done then you will be asked do select the location that the device is being used at, as per this screen:



The next step is to select the device name you want to associate with this device as defined by yourself in the system earlier.

[Welcome to Digital Reception
	Select Device Choose which device you'd like to set up today.
	North wing Continue

This completes the setup of the device for Digital Reception, but because the device will normally be in a public area then to avoid people changing things on the device then it is worth implementing some kind of lockdown, and Apple has an inbuilt feature called Guided Access. To set this on follow these instructions https://support.apple.com/engb/HT202612

The basics of these instructions are:

1. Go to Settings > Accessibility, then turn on Guided Access.



21:54 Thu	25 Feb				? 94	4% 🔳
Settings				Accessibility		
?	Wi-Fi	WholeHouse				
*	Bluetooth	On	PHYSI			<u>,</u>
				Cuiteb Central	0#	<u></u>
	Notifications		66	Switch Control	Uπ	2
(())	Sounds		9	Voice Control	Off	>
C	Do Not Disturb		\odot	Home Button		>
R	Screen Time			Apple TV Remote		>
				Keyboards		>
Ø	General		HEARI	NG		
	Control Centre		9	Hearing Devices		>
AA	Display & Brightnes	s	•	Sound Recognition	Off	>
	Home Screen & Doo	ck		Audio/Visual		>
1			F	Subtitles & Captioning		>
*	Wallpaper		GENE	241		
	Siri & Search			Guided Access	On	>
	Apple Pencil		1	Accessibility Shortcut	Guided Access	>
	Touch ID & Passcoo	de				

2. Tap Passcode Settings, then tap Set Guided Access Passcode.

21:56 Thu 25 Feb			হ	94% 🔳
	Settings	Accessibility	Guided Access	
ᅙ Wi-Fi	WholeHouse			
Bluetor	oth On	Guided Access		C
		Guided Access keeps the i start Guided Access, triple	Pad in a single app and allows you to control which features are available. click the Home button in the app you want to use.	Γo
Notifica	ations	Passcode Settings		>
Sounds	S			
C Do Not	Disturb	Time Limits		>
Screen	Time			
		Accessibility Shortcut		
O Genera	al	When you triple-click the H will be displayed.	tome button during a Guided Access session, Accessibility Shortcut setting	gs
Control	I Centre	Pierley Late Lock	D. (l	
AA Display	/ & Brightness	Set here long it takes your	Detaur	
Home S	Screen & Dock	out now long it takes your	a de automaticany fore aning a calaca recess session.	
(t) Access	sibility			
🛞 Wallpa	per			
Siri & S	Search			
Apple F	Pencil			
Touch I	ID & Passcode			

Be careful to ensure the passcode is memorable but not too simple. Once this has been setup then go back to the Digital Reception application and press the Home button three times - the device is now locked to the Digital Reception system.

